



Saint Paul's Episcopal School Head of School Search Process

PHASE ONE:

Planning & Launch

(approx. 6 weeks)

AUGUST TO OCTOBER 2025

THE EDUCATION GROUP
PROPOSAL AND CONSULTANTS
INTERVIEWED

SEARCH COMMITTEE FORMED BY
BOARD OF TRUSTEES

SEARCH CALENDAR
DETERMINED
TIMELINE CREATED

PRELIMINARY PROMOTIONS
SCHOOL COMMUNICATION
PLAN DEVELOPED

CONSULTANT SCHOOL VISIT
CONSTITUENT INTERVIEWS AND
SURVEYS
CONDUCTED/ANALYZED

SCHOOL PROFILE AND
CANDIDATE DESCRIPTION

PHASE TWO:

Candidate Development

(approx. 6 weeks)

AUGUST - OCTOBER 2025

HEAD OF SCHOOL SEARCH
WEBPAGE POSTED FOR
SCHOOL COMMUNITY
COMMUNICATION

CANDIDATE RECRUITMENT

TEG'S CONTACTS
PROMOTIONS CONTINUE

ONGOING COMMUNICATION
WITH SEARCH COMMITTEE
WITH CANDIDATES

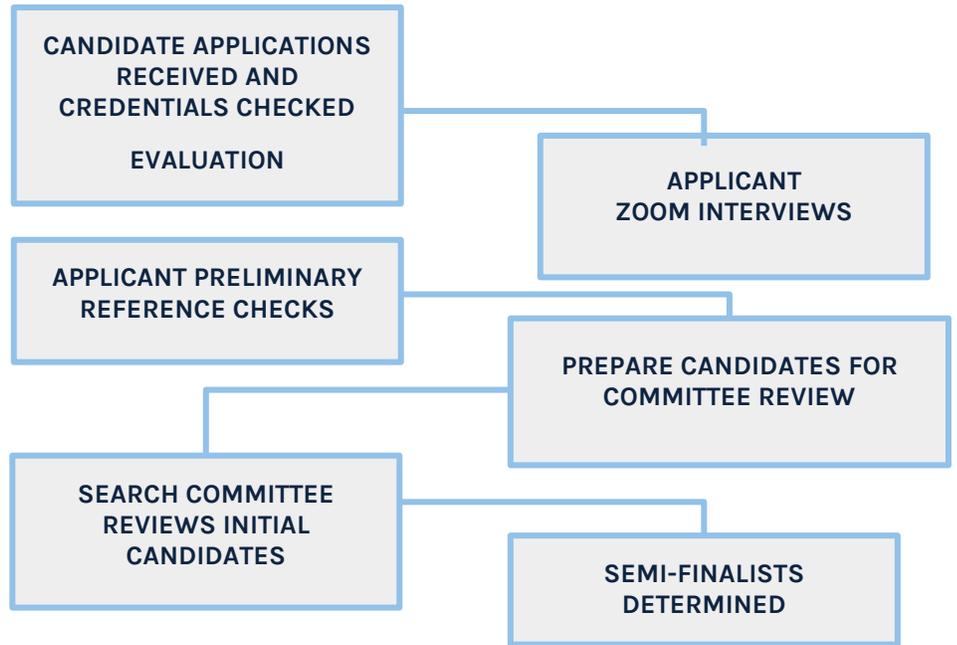
CONSULTANT RECRUITMENT
AND REVIEWS OF APPLICANTS

PHASE THREE:

Selection: Candidate Evaluations

(approx. 4 weeks)

SEPTEMBER – OCTOBER 2025

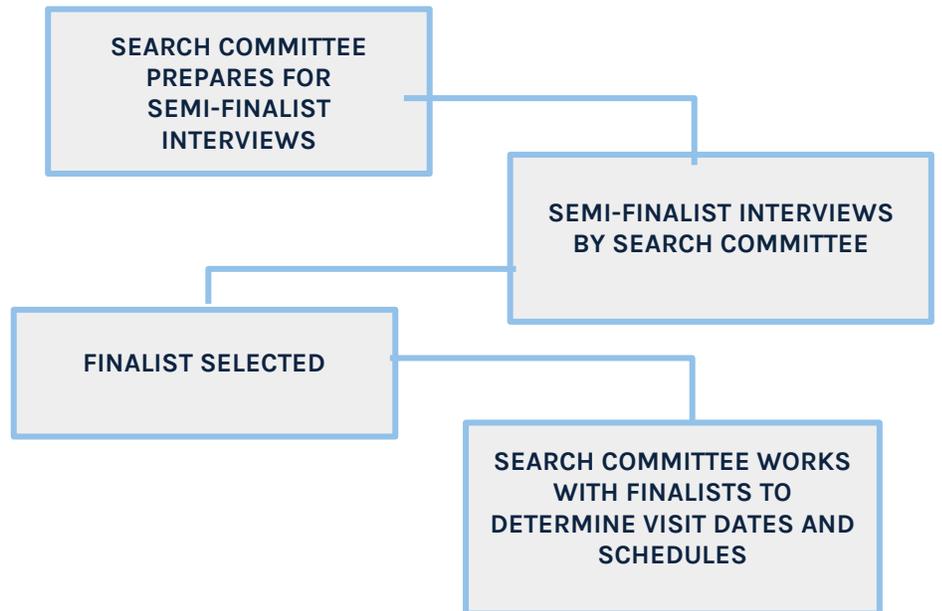


PHASE FOUR:

Selection: SEMI FINALIST INTERVIEWS

(approx. 2-3 weeks)

OCTOBER -NOVEMBER 2025

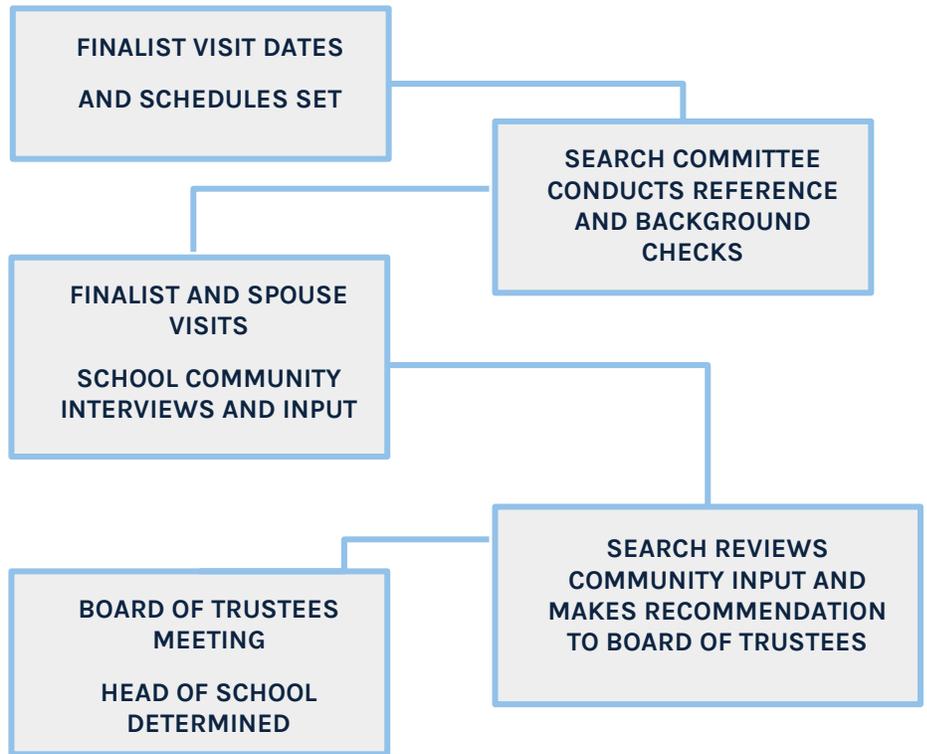


PHASE FIVE:

Selection: Finalist Visits and Decision

(approx. 2-3 weeks)

NOVEMBER – DECEMBER 2025



PHASE SIX:

Transition

(Up to 18 months)

JANUARY 2026 - ONGOING

